MAHATHMA GANDHI CENTRAL LIBRARY

AREA	:	1714 Sq.m

WORKING HOURS

Monday to Saturday	:	8:00 am to 11:00 pm
Sunday / Vacation	:	8:30 am to 4:30 pm

SEATING CAPACITY	:	318

COLLECTIONS

Books - Volumes	:	110542
- Titles	:	62619
CD/DVD/Floppy	:	7837

JOURNALS

National (Print)	:	167
International (On-Line)	:	30,000

MAGAZINES

National (Print)	:	37

Electronic Journals

IEEE ASPP	**J-Gate – Engineering**
ASCE	**J-Gate - Management**
ASME	**Springer**
Elsevier - ScienceDirect	**EBSCO - Business Elite**

On-Line Resources (Intranet)	:	**NPTEL**
Digital Library	:	**29 computers.**
Library Software	:	**KOHA integrated with RFID Technology**

OTHER DETAILS

Average users per day	:	**1068 Physical and E Access**
No of Department Libraries	:	**18**
Institutional Membership	:	**DELNET & NDLI**
Borrower Eligibility: Books	:	**Faculty: 25; Staff - 10**
	:	**Student: 12 (All UG & PG)**
		Research Scholar: 5

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Mahatma Gandhi Central Library

Mahatma Gandhi Central Library is specially crafted to inspire an introspective learning experience. With large, open spaces, niches for collaborative work, creatively designed work platforms and an infusion of natural and architectural aesthetics, the centre will unfold new learning paths for everyone—student, scholar, researcher, teacher, visitor or just a curious mind. It is housed in the first floor of Dr. Mahalingam Vigyan Bhavan and covers an area of 1714 sq.m. The compilation in the library is extensive owning 62619 titles and 110542 volumes and has a subscription to 204 print journals and magazines, 30,000 online international journals for scholarly communication. Central library also provides access to springer e-books. Remote access to e- resources is enabled via INFED- INFLIBNET LINK https://idp.kct.ac.in. Open access system is followed to access the print books and print periodicals.

Hon'ble Shri. Banwarilal Purohit, Governor of Tamil Nadu inaugurated refurbished Mahatma Gandhi Central Library on 20th March, 2018.

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Governor appreciated the best library users with a book authored by Padma Bhushan Arutchelvar Dr. N. Mahalingam for being "The Best Library User" for the Academic Year 2017-2018

SERVICES PROVIDED BY MGCL

- Web OPAC (Online Public Access Catalogue) for search of books and other academic materials by using **library.kct.ac.in** link**.**
- Online access to E- journals IEEE, Springer, ASCE, ASME, J-Gate, Elsevier and EBSCO- Elite which are subscribed regularly.
- Our Library is an institutional member of DELNET for Inter Library Loan and Document Delivery.
- On-site use of Text books, Reference books, Print journals and magazines are available at Infinity Loop.
- Digital library with high performance computer network is implemented at Nucleus Hallway.
- Board Room facility is available.
- A. MUSE Thought Lab is kept open for students to brainstorm or share intellectual thoughts
- Book Issue at INFINITY LOOP and return of borrowed books could be made at the NODE desk.
- The MESH interconnects the network of people from different streams under one roof with inside outside magazine look.

In addition to the well-stocked and fully automated Central library, each department of KCT has its own departmental library to facilitate easy access to the faculty.

CIRCULATION SECTION
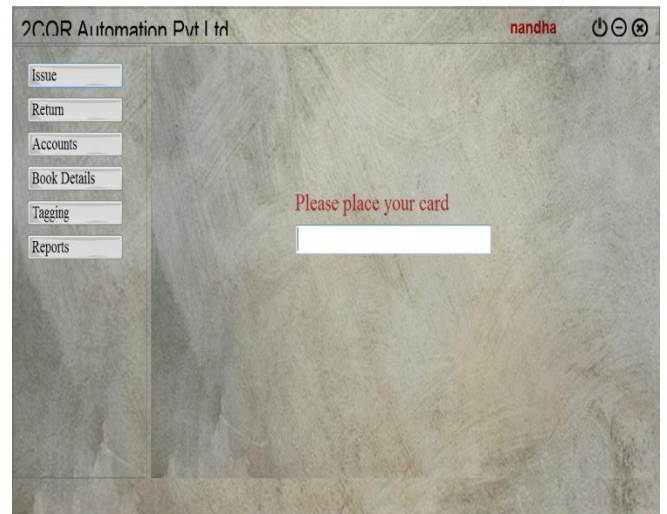
Biometric (finger print) authentication is the key to borrow the library collections, Open Access System is followed to access the books and journals. RFID Technology is implemented in the acquisition, lending and collection sections. Koha Library software is integrated with RFID for Book circulation. Users can borrow the books / periodical from the infinite loop by themselves after making necessary entries at the circulation section. Email confirmation of all the transaction (all issues, renewal and returns) details are sent to the registered/official email of the staff and students.

DURATION OF LOAN

Books are issued for a period of 14 days for students, one semester for teaching staff and one month for nonteaching staff. Also Reference Books, Current Journals and Magazines are issued on overnight basis. Advanced reminder and overdue email notification system is implemented and will communicate to all members those who borrowed from MGCL.

RENEWAL

If staff / students wish to extend the loan period for their borrowed items they can do so by online renewal by using the link **library.kct.ac.in**. One renewal is allowed. Individual user ID and password are given to login for renewal.

OVERDUE CHARGES

If a borrowed book is not returned / renewed within the due date, an overdue charge will be levied as per the Library norms.

LOSS OF BOOKS

If borrowed book is lost or damaged, the borrower is required to replace the latest edition of the same book. If it is not done so, penalty is calculated as per the Library norms.

REFERENCE SECTION

This section has Reference books, Dictionaries, Encyclopaedias, Directories, Exam Guides, Standards, Manuals, Handbooks, Proceedings, high-priced books and collection reference purpose.

BOOK BANK

This section caters to the needs of students who avail the post-matric scholarship offered by the Government of India. Presently 2,047 books are available under this category. The eligible students can avail six books at a time. They are issued for a period of one semester and should be returned by the end of the semester.

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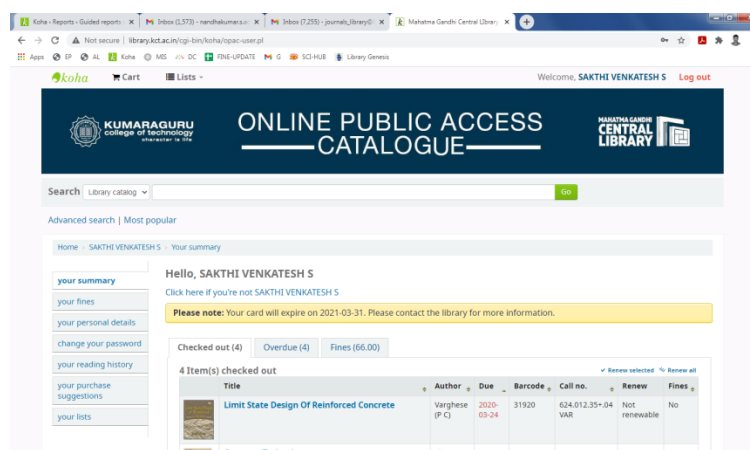
NPTEL

NPTEL (National Programme on Technology Enhanced Learning) is a joint initiative of the IITs and IISc funded by MHRD, Govt. of India. Contents for the web and video courses were based on the model curriculum suggested by All India Council for Technical Education (AICTE) and the syllabi of major affiliating Universities in India. NPTEL offer online courses and certification in various topics. Presently the NPTEL web courses and videos are available in our local server and accessible via **mgcl-nptel.kct.ac.in** link.

DIGITAL LIBRARY AND ONLINE ACCESS

29 Desktop systems are installed in the Digital Library section with Internet access facility. Also provision for using owned laptop. Users can access this section for Educational, Research and Development purpose. Non-book materials such as CDs/DVDs are accessible at the Digital Library.

Web OPAC (library.kct.ac.in)

● Individual Remote login (User name & Password) is provided to all users for searching the Library resources via Web OPAC.
● Simple and Advanced search methods are available.

● Transaction history, overdue details are visible to the users

● Purchase suggestion facility is provided to all the users.

ELECTRONIC JOURNALS – Remote access facility is enabled via INFED-INFLIBNET LINK https://idp.kct.ac.in. The below E Resources are accessible via remote access by using official email id of the users.

S. No.	Name of the E- Resources for Remote Access
1.	IEEE ASPP Online
2.	ASCE e Journals package
3.	ASME e Journals package
4.	Elsevier - Science Direct
5.	EBSCO - Business Elite
6.	Springer
7.	J-Gate Engineering & Technology
8.	J-Gate Science and Humanities
	TOTAL 30, 000 E- Journals/1268 E Books accessible

DELNET& NDLI
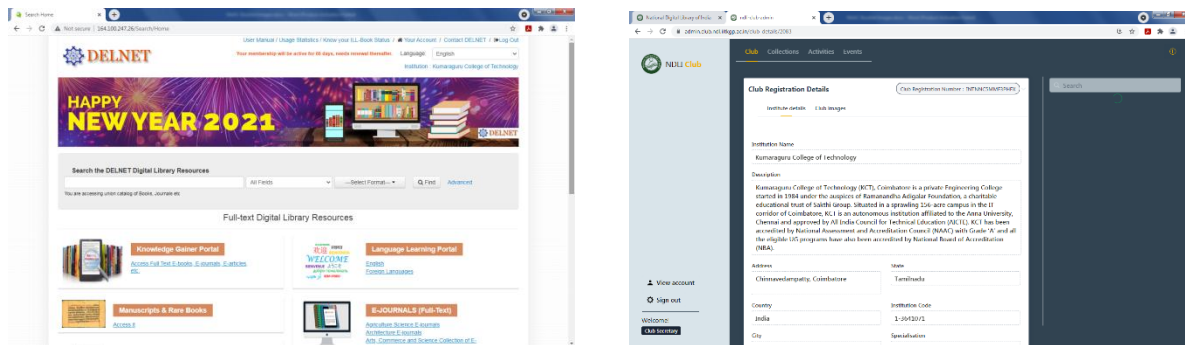
MGCL holds institutional membership with the following bodies

DELNET provides online access to E-Journals, E- Books, Book catalogues and allow Inter-Library Loan facility for exchange of books/Documents.   National Digital Library of India allows the users to access number of E- Resources.

REPROGRAPHY

Reprographic facility is available at MG Central Library.

LIBRARY – PROCEDURES

1. Purchase of Books and Periodicals

1.1 Books

An annual budget is allocated for purchase of books and periodicals for every financial year. Books are recommended by the department faculty to the Librarian on the basis of the syllabus and research work through the HODs. After the duplication process, quotations are collected and purchase indent is prepared for approval for raising Purchase order.

1.2 Process of Book Purchase

The purchased books are inspected and recorded in the Library Books - Stock Register with DC / Invoice / bill details. The date label is pasted in the book. Accession number is assigned to the books and the details are entered in Library software. User transaction details are computerised. Reference books are marked as "Reference only" and placed separately in

reference section. Based on Principal's approval the needed books are transferred to department libraries and the records are maintained.

1.3 <u>Periodicals</u>

For the purchase of new periodicals, recommendation is given by the faculty through the Head of the Department. Periodical register along with publisher address and periodicity is maintained.

2. Issue of Books

The No. of books issued to UG and PG students and staff are mentioned in the below table.

Students (UG & PG)	Research Scholars	Staff	
		Teaching	Non-Teaching
12	5	25	10

Books are issued for a period of 14 days for students, one semester for faculty and 30 days for non-teaching staff. Book can be renewed for further period of 14 days for students if no one is reserved the particular book.

3. Facility for alumni

Alumni are eligible to utilise the library services for reference purpose.

4. Feedback

Feedback and suggestions from the users are maintained in the library and reviewed regularly and initiated necessary actions.

LIBRARY TIMINGS	:	**MONDAY TO SATURDAY**
Working Hours	:	08:00 a.m. to 11:00 p.m.
Transaction Timings	:	09:00 a.m. to 08:00 p.m.

ON SUNDAYS & VACATION DAY

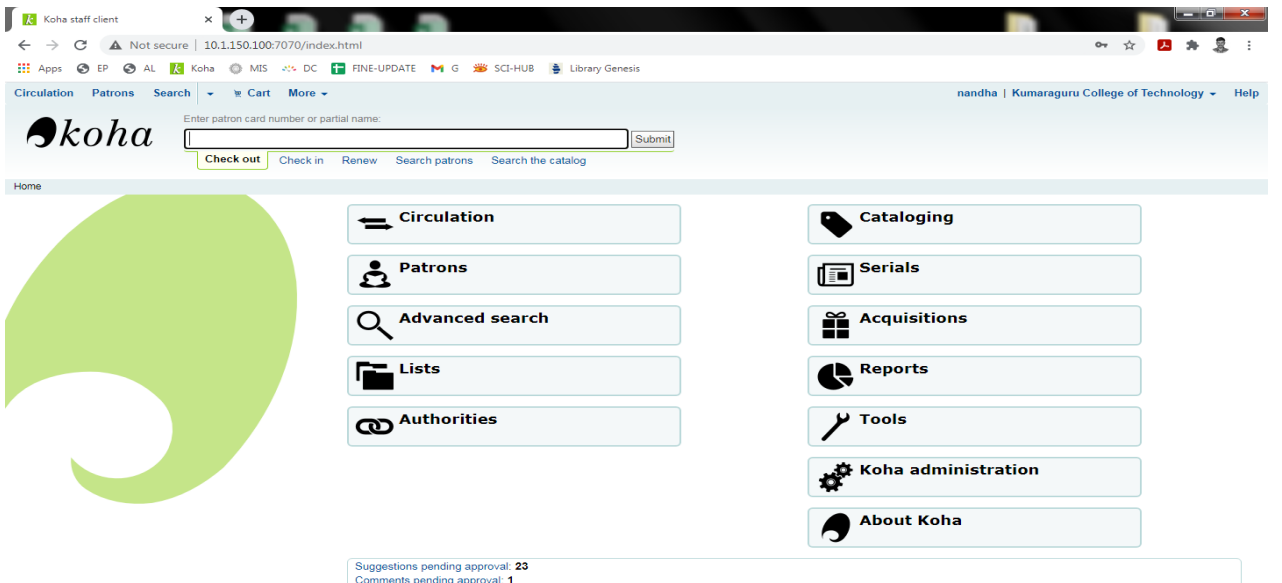| Working Hours	:	08:30 a.m. to 04:30 p.m.
Transaction Timings	:	09:30 a.m. to 03:30 p.m.

RULES AND REGULATIONS

1. Silence is to be observed in the Central Library

2. Users must scan their ID card in the system kept at the entrance when they enter and exit the library to record their visit to the library.

3. Users have to produce their identity card to the security/ library staff on demand.

4. Wilful misplacement of books in the different shelves is punishable.

5. Underlining, scribbling and / or tearing of pages or any other type of mutilation of books and journals, mishandling or misuse of computers are punishable.

6. If any book or journal is brought out of the library without authentic issue, serious action will be taken.

7. Use the OPAC to locate books in the Infinity Loop and also take the help library staff to locate the books.

8. Discussions shall be done only in A. MUSE Thought Lab.

9. Books are issued for a period of 14 days for students and one semester for teaching staff and one month for nonteaching staff. A borrowed book may be renewed for one more period, if no other user has reserved the same. On special request, Reference Books, Current Periodicals and Back Volumes are issued on overnight basis.

10. In case any user violating the rules, the library staff are authorized to maintain discipline at the library.

11. The competent authority will take necessary action against the users who violate the library rules and regulations.

Gate Entry – Home Screen

Koha Library Software – Home Page

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Newspaper Stand

Coffee Vending Machine

Snacks Vending Machine

Drinking Water (Hot / Normal / Cold)

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Board Room   **Kiosk**
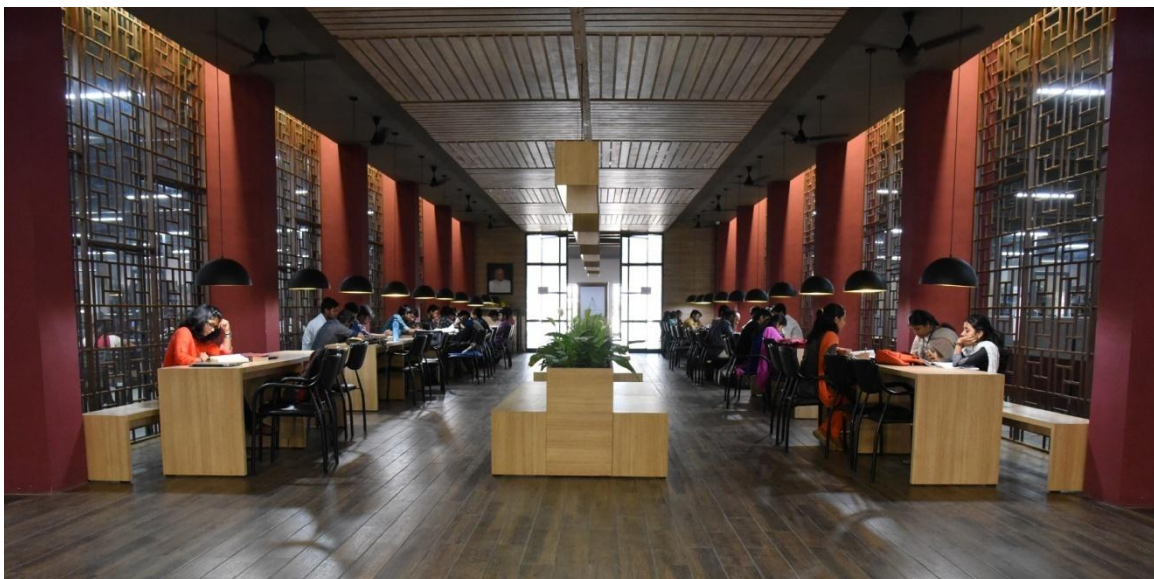

The Mesh (Reading Area)

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A. Muse Thought Lab (Air Conditioned)

BOOK EXHIBITION

A three-day Book Exhibition organized by the Mahatma Gandhi Central Library of Kumaraguru College of Technology on 29th to 31st Oct. 2018. The exhibition was inaugurated by Dr. SenthilJayavel, then Principal, KCT at Mahatma Gandhi Central Library, KCT

In the book exhibition publishers from "Cambridge University Press, Cengage Learning, Viva Books, S Chand, New Age, Scitech, Yes Dee" and distributors from "TBH, Higginbothams, Pai & Sons, and Vijaya Pathippagam" had displayed around 50,000 books in the areas of Science, Core Engineering, Biotechnology, Fashion Technology, Textile, Management, Ethics, Culture etc.,